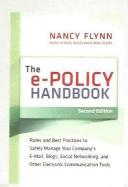
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BOOK REVIEWS

The e-Policy Handbook

"What every business book should be: easy to understand, full of practical tips, and provocative...You might not find a more useful business book this year, or next, than this one."

—Training Magazine

"The e-Policy Handbook is the perfect companion to have at your side when drawing up your policies."

-Legal Management

E-Mail Rules

"Top 10 Risk Management Books....37 rules for retaining and managing e-mail in ways to reduce corporate liability. Good stuff!"
—Claims

"Businesses are advised to pick up a copy of E-Mail Rules."

—The Seattle Times

"A well-organized guide to implementing e-risk management....

Delivers a high-level training program for your clients."

-American Bar Association, Business Law Today

Instant Messaging Rules

"Employees' surreptitious use of IM can come back and bite your business in the bottom line, so it pays to learn about the technology and impose policies and standards."

- Harvard Business School, "Working Knowledge" Newsletter

Writing Effective E-Mail

"Writing Effective E-Mail is a must-read for everyone who sends and receives e-mail in a business setting...Presented in a nononsense efficient style...Take this quick course to e-mail success."

-Business Librarians at the Carnegie Library, Pittsburgh Post-Gazette

THE GO-TO MEDIA SOURCE

The New York Times, Wall Street Journal, Associated Press, Human Resource Executive, Newsday, Boston Globe, and EFE, the world's leading Spanish language news agency, are just a few of the global media outlets that have turned to ePolicy Institute Executive Director Nancy Flynn for expert advice and timely tips related to Social Media in the Workplace. Fortune, Forbes, Time, Newsweek, Newsweek of Poland, Financial Times, BusinessWeek, Wall Street Journal, US News & World Report, USA Today, Readers' Digest, New York Times, Federal Lawyer, Human Resource Executive, NPR. CBS Early Show, CNBC, CNN Headline News, CNN Anderson Cooper 360, Fox Business News, NBC, and ABC are among the thousands of media outlets that rely on the ePolicy Institute's Nancy Flynn as their go-to source of information about social media and other electronic risks & rules. policies & procedures.

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